

NOTICE

Highlands School Board Policy allows individuals to speak for 3 minutes and groups to speak for 5 minutes at its agenda and voting meetings. If you are here tonight with a group, please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.

**HIGHLANDS SCHOOL DISTRICT
AGENDA PLANNING, PREPARATION & DELIBERATION MEETING
DECEMBER 5, 2016**

AGENDA

FLAG SALUTE

ROLL CALL - 8 Members present. Mr. Kerry Myers was absent.

NOTE: ALL OF THE ITEMS BELOW WERE APPROVED, UNLESS OTHERWISE NOTED.

I. AGENDA ITEMS

1.0 CAFETERIA – Mrs. Wisner, Mr. Hanford

1.1 Report.

2.0 STUDENT ACTIVITIES – Mr. Myers, Mrs. Wisner

2.1 Report.

4.0 INSTRUCTION – Mrs. Thimons, Mr. Miles

4.1 Presentation of the Math review process and pilot.

5.0 TRANSPORTATION – Mr. Mundy, Mr. Myers

5.1 Report.

6.0 BUILDINGS & GROUNDS – Mr. Cohen, Mr. Hanford

6.1 Consider approving the Use of Facilities, as submitted.

[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]

7.0 PERSONNEL – Mr. Masarik, Mrs. Wisner

7.1 Consider ratifying the hiring of the following classified staff:

A. Solway, Alynne - RATIFY
Personal Aide
Highlands Middle School
\$14.73 / hr.
Effective: November 14, 2016

B. Corbett, Paula - RATIFY
Personal Aide
Fawn Primary Center
\$14.73 / hour
Effective: November 21, 2016

7.2 Consider ratifying the hiring of the following employee:

A. Westergom, Jonathan - RATIFY
Client Systems Analyst
District-Wide
\$33,000 Salary
Tier II – Act 93
Effective: November 29, 2016

7.3 Consider approving the following FMLA request:

A. Employee # 5172
November 21, 2016 – TBD
Utilizing available sick and personal days and FMLA

8.0 FINANCE/TAX – Mr. Miles, Mr. Cohen

8.1 Report.

9.0 SECURITY & SAFETY – Mr. Hanford, Mr. Miles

9.1 Report.

10.0 FORBES ROAD CTC – Mr. Mundy, Mr. Cohen

10.1 Report.

11.0 PSBA/NSBA – Mrs. Wisner

11.1 Report.

12.0 AIU 3 REPORT – Mrs. Beale

12.1 Report.

13.0 POLICY – Mrs. Wisner, Mr. Masarik

13.1 Report.

14.0 ATHLETICS – Mr. Masarik, Mr. Cohen

14.1 Consider approving the Athletic Fund Bills for November 2016, as submitted.

14.2 Consider approving the hiring of the following athletic personnel for the 2016-2017 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Name	Position
Eckenrod, Mindy	Scoreboard Operator – Swimming
Hasley Sr., Bill	Timekeeper – Boys/Girls Basketball
Kordes, Kerry	Scoreboard – Boys/Girls Basketball
Meanor, Steve	Scorebook – Boys Basketball
Pomrenke, Jamie	Scorebook – Wrestling
Henry, George	Scoreboard – Wrestling
Toole, Michael	Assistant Swim Coach (boys/girls)

15.0 MISCELLANEOUS

II. REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

III. ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE: President Debbie Beale, Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles. Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert. District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.