

**NOTICE**

*Highlands School Board Policy allows **individuals to speak for 3 minutes and groups to speak for 5 minutes** at its agenda and voting meetings. If you are here tonight with a group, **please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.***

**HIGHLANDS SCHOOL DISTRICT  
AGENDA PLANNING, PREPARATION & DELIBERATION MEETING  
DECEMBER 5, 2016**

**AGENDA**

**FLAG SALUTE**

**ROLL CALL** - 8 Members present. **Mr. Kerry Myers was absent.**

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED, UNLESS OTHERWISE NOTED.**

**I. AGENDA ITEMS**

**1.0 CAFETERIA** – Mrs. Wisner, Mr. Hanford

1.1 Report.

**2.0 STUDENT ACTIVITIES** – Mr. Myers, Mrs. Wisner

2.1 Report.

**4.0 INSTRUCTION** – Mrs. Thimons, Mr. Miles

4.1 Presentation of the Math review process and pilot.

**5.0 TRANSPORTATION** – Mr. Mundy, Mr. Myers

5.1 Report.

**6.0 BUILDINGS & GROUNDS** – Mr. Cohen, Mr. Hanford

6.1 Consider approving the Use of Facilities, as submitted.

**[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]**

**7.0     PERSONNEL – Mr. Masarik, Mrs. Wisner**

**7.1     Consider ratifying the hiring of the following classified staff:**

- A.     Solway, Alynne - RATIFY  
        Personal Aide  
        Highlands Middle School  
        \$14.73 / hr.  
        Effective: November 14, 2016
- B.     Corbett, Paula - RATIFY  
        Personal Aide  
        Fawn Primary Center  
        \$14.73 / hour  
        Effective: November 21, 2016

**7.2     Consider ratifying the hiring of the following employee:**

- A.     Westergom, Jonathan - RATIFY  
        Client Systems Analyst  
        District-Wide  
        \$33,000 Salary  
        Tier II – Act 93  
        Effective: November 29, 2016

**7.3     Consider approving the following FMLA request:**

- A.     Employee # 5172  
        November 21, 2016 – TBD  
        Utilizing available sick and personal days and FMLA

**8.0     FINANCE/TAX – Mr. Miles, Mr. Cohen**

**8.1     Report.**

**9.0     SECURITY & SAFETY – Mr. Hanford, Mr. Miles**

**9.1     Report.**

**10.0    FORBES ROAD CTC – Mr. Mundy, Mr. Cohen**

**10.1    Report.**

**11.0    PSBA/NSBA – Mrs. Wisner**

**11.1    Report.**

**12.0 AIU 3 REPORT – Mrs. Beale**

12.1 Report.

**13.0 POLICY – Mrs. Wisner, Mr. Masarik**

13.1 Report.

**14.0 ATHLETICS – Mr. Masarik, Mr. Cohen**

14.1 Consider approving the Athletic Fund Bills for November 2016, as submitted.

14.2 Consider approving the hiring of the following athletic personnel for the 2016-2017 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

<b>Name</b>	<b>Position</b>
Eckenrod, Mindy	Scoreboard Operator – Swimming
Heasley Sr., Bill	Timekeeper – Boys/Girls Basketball
Kordes, Kerry	Scoreboard – Boys/Girls Basketball
Meanor, Steve	Scorebook – Boys Basketball
Pomrenke, Jamie	Scorebook – Wrestling
Henry, George	Scoreboard – Wrestling
Toole, Michael	Assistant Swim Coach (boys/girls)

**15.0 MISCELLANEOUS**

**II. REMARKS BY VISITORS**

**Note: Miscellaneous Remarks.** Persons offering remarks, when recognized, are to stand and state their name and place of residence.

**III. ADJOURNMENT**

**HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:** President Debbie Beale, Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles. Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert. District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.